

# Somerset Home for Temporarily Displaced Children

## Educational Reimbursement Application

Today's Date: \_\_\_\_\_ Employee Name: \_\_\_\_\_

Date of Hire with Somerset Home: \_\_\_\_\_

Course Title: \_\_\_\_\_ Educational Institution: \_\_\_\_\_

Course Start and End Dates: \_\_\_\_\_ Course Day/Time: \_\_\_\_\_

Does course conflict with current SH work schedule? \_\_\_\_\_

If yes, how will this be resolved? \_\_\_\_\_

\_\_\_\_\_

Degree Sought: \_\_\_\_\_

**Degree plan and Personal Commitment Statement:**

**Office use below line** \_\_\_\_\_

Approved   
Comments:

Disapproved

\_\_\_\_\_  
Program director name/signature

\_\_\_\_\_  
Date

Approved   
Comments:

Disapproved

\_\_\_\_\_  
Jeffrey Fetzko, executive director

\_\_\_\_\_  
Date